I accept the rules and regulations of the Collingwood Park State School as stated in the school policies that are available to me as follows:

1. Responsible Behaviour Plan for Students (available on our website or hard copy upon request)
2. Student Dress Code (as attached)
3. Homework Policy (as per Parent Information Book)
4. School Charges and voluntary contributions - (as per Parent Information Book)
5. Absences (as per Parent Information Book)
6. School Excursions (as per Parent Information Book)
7. Parent Notice for Religious Instruction in School Hours (as per Parent Information Book and Enrolment form)
8. Permission for my child/ren to attend Swimming classes
9. Internet Agreement (as attached)
10. Media Release Consent form –

□ 1 YES ALL - All images including identifying close ups. Please keep in mind only Option 1 images can be printed in our school newsletter, on our school website or in the local media.

□ 2 DISTANT SHOTS ONLY - ‘Non-identifiable’ images - eg back of head, distant group shots

□ 3 NONE AT ALL - No images, no involvement at all

Unless it is of a legal concern may we suggest you choose Option 1. If you choose Option 2 or 3 then the children will be withdrawn from all activities involving photography by the school camera or television crews etc. We often have the media visiting, always promoting the positive. Some of our usual publicity days are our school newsletter, swim carnivals, sports carnivals, musicals, assemblies, aerobics teams, intra and inter school competitors, excursions and many more.

I authorise Collingwood Park State School/Education Queensland and/or their agents to take and use any photographs, video or sound recordings of my child and any other reproductions or adaptations of my child’s likeness either in full or part, in conjunction with any wording or drawings, in any publication, production, presentation or our school web site. These images may be used by the local media.

11. Mobile Phone & Other Electronic Equipment By Students
For safety and security purposes, mobile phones and other electronic equipment need to be lodged with office staff for safe keeping during school hours. They need to be switched off and labelled with the student name.

12. Consent To Transfer Student Data
I understand and agree that
• The principal (or delegate) of Collingwood Park State School may notify my child/children's previous school that my child/children are now enrolled at Collingwood Park State School
• The principal (or delegate) of my child's new school may contact the principal (or delegate) my child's previous school/s and may request a Student Data Transfer Note and/or request to receive any additional information verbally and/or in writing.
• The previous school/s is/are …………………………………………………………………………………………………………
• I can request to see the information that is received from my child’s previous school/s.
• I understand that my child's new school will take all reasonable steps to protect the personal information about me/my child from misuse and loss and from unauthorised access, modification or disclosure.

I have read, understood and agree to comply with the statements on all pages of this agreement.

Student Signature ………………………………………… Parent/Carer Signature ……………………………………………

On behalf of Collingwood Park State School ……………………………………Date ……………………………
This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Collingwood Park State School.

Responsibility of the student is to:
- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from school staff and other adults
- abide by school rules, meet homework requirements and wear the school uniform
- respect the school environment.

Responsibility of the parents is to:
- ensure your child attends school on time every school day
- attend open evenings for parents
- let the school know if there are any problems that may affect child’s ability to learn
- inform school of reason for any absence
- treat school and school staff with respect and tolerance
- support the authority and discipline of the school, supporting the child to develop maturity, self-discipline and self-control
- abide by school’s policy regarding access to school grounds before, during and after school hours.

Responsibility of the school is to:
- develop each individual student’s talent as fully as possible
- promote the skills of responsible self-management
- inform parents and carers regularly about how their child is progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school’s expectations regarding the responsible behaviour plan for students and the school’s dress code policy
- ensure that the parent is aware of the school’s record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school’s homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child’s school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance.

I acknowledge that information about the school’s current programs and service has been explained to me.

Signed: ___________________________ Date: ______/_____/_______
(Parent / Guardian)

NOTE: This form will be kept in your student’s file as a record of your agreement.

FAMILY NAME: ________________________ STUDENT NAME: ______________________
ADDITIONAL INFORMATION
Collingwood Park State School

Student Dress Code Policy

Rationale:

Collingwood Park State School and its community support a student dress code policy and encourage all students to support this policy by wearing the school uniform. The design of the Dress Code ensures that the style of clothing is reasonable by contemporary standards; is suitable to the role of being a student and to the tasks performed as a student; that health and safety issues have been considered; and allows for some provision for individual expression through the offering of a range of alternatives.

The school has adopted the student dress code as it believes the code:

- Promotes a safe environment for learning by enabling ready identification of students and non-students of the school
- Promotes an effective teaching and learning environment by eliminating the distraction of competition in dress and fashion at the school
- Fosters mutual respect among individuals at the school by minimizing visible evidence of economic, class or social differences
- Promotes a supportive environment at the school by fostering a sense of belonging
- Creates a sense of pride in being associated with our school which has a reputation of excellence in the educational, sporting, cultural and social development of our students.
- Creates a good image of the school within the community and encourages students to uphold and enhance that image

OPERATING PRINCIPLES

1. The complete uniform, either day, sports or music uniform, as outlined in this policy document, is to be worn at all times at school and when travelling to and from school.

2. An exemption from wearing the school uniform will be granted in cases of genuine conscientious objection, i.e. bona fide religious or cultural grounds. In such cases, the parent or caregiver is to apply in writing to the principal for an exemption, stating the reason for the genuine conscientious objection.

3. Any student, unless otherwise specified, who represents the school on an excursion or as part of a sporting, social or cultural event must wear the complete school uniform as specified. This also applies to students engaging in school activities out of school hours. Students participating in official school photographs must also wear the complete school uniform as specified.

4. Should a student who does not have an approved exemption be repeatedly out of uniform, then the parent is requested to provide an explanation, either in writing or in person. The school will contact parents of students who are repeatedly out of uniform and without a note of satisfactory explanation.

5. The school will maintain a bank of uniform items for loan to students who present without the full uniform and do not have an exemption, as well as for those students whose families are unable to provide the school uniform due to financial disadvantage and/or transience.

6. For non-compliance with the Student Uniform and Dress Code, one of the following sanctions will apply for each episode of non-compliance: student’s parents or carers of the matter and if necessary discuss it further with the relevant parties.

- Detention during lunch
- Prevention of student from attending, or participating in, an activity for which the student is representing the school
- Prevention of student from attending or participating in a school activity that is not an essential school educational requirement.
7. A student’s non-compliance with the school’s uniform and dress code requirements will not be grounds for suspension, exclusion or cancellation of enrolment.

8. Hats - The school hat is a reversible navy blue bucket hat (reverse side with house colour – blue, yellow or red) with a 7cm brim. To participate in outdoor active play or sporting activities students must wear a hat that meets the minimum standard of a 6cm full-brimmed navy blue hat. Caps are not part of the school uniform code and students wearing caps will need to remain in the large covered area during play time and not participate in sporting activities.

**Specific Issues**

Body Art – Students wearing fake tattoos, nail polish and/or make-up will be requested to remove them.

Hair – Hair should be maintained in a manner that ensures the safety of the student and others. Student’s hair should be styled in a manner appropriate for the particular learning/sporting activity or cultural event.

Jewellery – For safety reasons, the only jewellery items permitted at school, are a wristwatch, one pair of studs for pierced ears and/or an item of religious or cultural significance. The parent needs to apply in writing, giving an explanation of the religious or cultural significance of the item. The item is to be worn on the inside of the child’s uniform. All jewellery needs to be removed for physical education and sport.

Special needs – The code of dress may be modified to meet the special needs of students. Eg physical impairment, religious beliefs

**Areas of Responsibility**

**Principal**

The Principal is to negotiate a position with students and parents who are not complying with the dress code. Should a student be inappropriately dressed the Principal or nominee will offer appropriate items from the school’s bank of uniforms. In relation to inappropriate dress, the Principal or nominee will take action that prevents risk to students or others, or action that maintains normal school operations. The Principal will inform the student’s parents or carers of the matter and if necessary discuss it further with the relevant parties.

**Parents**

Parents are responsible for the provision and maintenance of the uniform mode of dress. They are to ensure their children are appropriately dressed each school day. It is also parent’s responsibility to ensure all children’s clothing items are clearly labelled with the student’s name.

**Students**

Students are responsible for wearing the uniform dress in a manner that shows pride in oneself and promotes the good image of the school within the community and encourages students to uphold and enhance that image. They are also responsible for checking lost property for missing items.

**Parents and Citizens Association**

The Parents and Citizens Association will endorse the Student Code of Dress. The Collingwood Park State School Parents and Citizens Association will provide a bank of uniform items (in reasonable condition) to be provided to children whose parents experience poverty or for some reason cannot provide them. The Parents and Citizens Association will review the uniform mode of dress as required and modify in consultation with the community. The Collingwood Park State School Parent and Citizens Association will continue to make available the full range of uniforms through the school uniform shop.

**Teachers**
Teachers will encourage children to adhere to the dress code and ensure children wear protective clothing and equipment as required. If a child is inappropriately dressed, the student will be sent to the Principal/nominee to access appropriate items from the bank of uniforms held at the school.

**Parent and Citizens Endorsement of Student Dress Code**

The Parents and Citizens Association of Collingwood Park State School resolves that it supports a student dress code for Collingwood Park State School because it believes that a student dress code at Collingwood Park State School promotes objectives of Education (General Provisions) Bill 2006.

In particular, the Parents and Citizens Association of Collingwood Park State School supports the intention of a student dress code in providing a safe and supportive teaching and learning environment. The Student Uniform and Dress Code Policy forms part of Collingwood Park State School’s Responsible Behaviour Plan. As part of this Responsible Behaviour Plan the Student Uniform and Dress Code Policy will be reviewed every three years.

November 2012